



ST. ANDREW'S CE (VA) JUNIOR SCHOOL

Promoting excellence within a caring, Christian community

Headteacher: Mrs Karen Smith

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PG/LM

18th January 2024

Dear Parents/Carers,

SEND MEETING

It is time to review your child's PPP (Personalised Provision Plan) targets and set new ones.

Your child's targets will be reviewed with the class teacher and you are invited to make an appointment to attend a meeting on **Wednesday 7th February** to discuss it. Appointment times are available between **3:30 pm and 5:00 pm**. Your opinion is very important to us. However, if you are unable to attend, the meeting can go ahead without you.

To make an appointment, please contact the school office.

If you do have any worries, queries or questions in the meantime then please call in to see your child's class teacher or ring me at school to discuss.

Thank you for your support.

Mrs L Marsden
Inclusion Manager