

BBC NEWS CONTRIBUTOR RELEASE FORM -

BBC News is asking for agreement to film:

Y4 children are visiting the Smith Art Gallery to take part in a workshop with artist Roger Davies.

Name of Class/Year Group/Children: The whole of Year 4

Please state your relationship to the Children: Miss L Haley (Art Lead)

Who will attend with the Children and be responsible for the Children if not you?: Class Teacher

Date of filming : Monday 17th March

Location of filming: The Smith Art Gallery and Brighthouse Library

BBC News Production Contact: Trudy Scanlon

By signing this form You agree to the following terms:

- You confirm that You are the Children's parent or legal guardian or adult acting in *loco parentis*.
- If acting in loco parentis You have permission from a parent or legal guardian to make such a decision about consent.
- You acknowledge the nature and purpose of the Children's Contribution has been explained to You.
- We take child safety very seriously and will at all times comply with Our Child Protection Policy <https://www.bbc.com/aboutthebbc/reports/policies/childprotection>
- You will not leave the Children unaccompanied or ask the production team to care for or supervise the Children.
- You will tell the Children they must not give anyone or ask anyone for any personal contact details (including social media details). If anyone gives or asks the Children for personal contact details then immediately tell a member of the production team. Only generic production contact details will be provided to You.
- You agree to the recording and/or broadcasting of the Children's Contribution and assign to Us all rights in the Children's Contribution for Us to use it worldwide in perpetuity in all media known now or in the future.
- You agree that if the Children provide their own existing material (such as photos or blogs) then the material remains the Children's property and We may use the material in or in association with the Programme.
- We may edit, copy, adapt or translate the Children's Contributions at Our discretion and You irrevocably waive any "moral rights" that may exist in the Children's Contribution.
- Although We hope to use the Children's Contributions, We cannot guarantee to do so.
- In consideration of mutual exchange of obligations, You and We agree to these terms.
- This agreement is governed by the laws of England and Wales and the jurisdiction of the English and Welsh courts applies.
- You agree that this filmed and recorded material may be used across BBC News programmes and in all media (including online, BBC News social accounts and foreign broadcast partners).

If you agree with these terms please sign below and return it to the Production Contact and keep a copy for your records.

If you are unsure of the meaning of any of the terms set out above, the production team can explain them to you.

Thank you once again for your assistance in making the Programme.

IF BEING SIGNED BY A PARENT/GUARDIAN:

I agree to these terms

Parent / Guardian signature :

date: / /

Please write name in capitals:

My child's name is: